

**INITIAL APPLICATION INFORMATION**

**Please complete separate forms for each applicant.**

**IMPORTANT:** We will only accept your application upon agreeing to the following:

* You have viewed the property in person or had someone view on your behalf.
* Provided a copy of your passport, current or expired.
* Supplied us with a Home-Office Share Code if you are not a UK Citizen as part of government right to reside checks.
* You have read and understood the post property viewing guide.
* You understand we do not choose applicants based on a first come first served basis, if we receive several applications for the same property, all applications will be considered fairly.
* You have completed this application in full and signed it.

Under the GDPR regulations May 2018, I confirm I am happy with the information I have provided and references to be disclosed to the Landlord(s)

Signed: Dated:

**Application Profile**

|  |  |  |
| --- | --- | --- |
| Name of the property you are applying for. |  | |
| Advertised Rent Per Calander Month | £ | |
| Required Tenancy Start Date |  | |
| Minimum Tenancy Length Required.  **\*\*Our minimum required tenancy term is 12 months unless agreed otherwise.\*\*** |  | |
| How many people aged 18 or over will occupy the property?  **(All occupants aged 18 or over must submit their own application)** |  | Name(s) of Occupier(s) |

**Personal Details**

|  |  |  |
| --- | --- | --- |
| Applicant Title  **(Tick the relevant box or delete as appropriate)** | Mr □ Mrs. □ Miss □ Ms. □ Dr □ Other □ | |
| Applicant Full Name & Age |  | |
| Current Address  **(To Include Postcode)** |  | |
| Contact Number |  | |
| Email Address  **(This must be your own personal email due to online signing and referencing requirements)** |  | |
| Do you have children or dependents?  **(Please include ages)** |  | |
| Are you a Smoker? |  | |
| Do you have Pets?  **(If yes, please specify what animal / breed and how many)** |  | |
| Do you have any of the following: •County Court Judgements  •Adverse Credit History  •Criminal History | Please provide details if applicable: | |
| Reason for your move: |  | |
| **If Applicable**, please enter your Home Office Right to Rent share code and date of birth. | Share Code: | DOB: |

**Employment**

**The following information required is for the job you will be starting if moving to the area.**

|  |  |  |
| --- | --- | --- |
| Employment Status and Type  **(Tick the relevant box or delete as appropriate)**  If you are full time employed on a zero hours contract, please state this clearly as this will influence referencing and cause a delay! | Full Time employed □ **(This does not include short or fixed term contracts)**  Part time □  Self-employed □  Unemployed □  Zero hours contracted □  Retired □  Temporary Contract □  **Other please specify:** | |
| Position Held / Position Moving Into |  | |
| Length of Service |  | |
| Employer |  | |
| Salary per annum  or  Pension income **(If retired)** | £ | |
| Details of secondary employment  (If applicable) |  | |
| Commission  (If applicable) | £ | |
| Other income from:  (If applicable) | Savings  Overtime  Income Support  Benefits  Other | £  £  £  £  £ |

**Additional notes which may be relevant to your application, please state below or in an email.**